



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Monday 16th July, 2018**

Time: **6.30 pm**

Venue: **Room 3.1, 3rd Floor, 5 Strand, London, WC2 5HR**

Members: **Councillors:**

Ian Rowley (Chairman)
David Boothroyd
Robert Rigby
Paul Swaddle

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception from 6.00pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Reuben Segal, Acting Head of Committee and Governance Services.

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the meetings on the 23 April and 21 June 2018.

(Pages 1 - 10)

4. 2017/18 END OF YEAR PERFORMANCE BUSINESS PLAN AND FINANCE PERIOD 2 (MAY) REPORT

Report of the Director Policy, Performance and Communications and the City Treasurer.

Note: Finance Period 2 report to follow.

(Pages 11 - 66)

5. ANNUAL CONTRACTS REVIEW 2017/18

Report of the Interim Chief Procurement Officer.

(Pages 67 - 128)

6. ANNUAL COUNTER FRAUD MONITORING REPORT

Report of the Shared Services Director of Audit, Fraud, Risk and Insurance.

(Pages 129 - 144)

7. ANNUAL REPORT ON INTERNAL AUDIT AND INTERNAL CONTROL 2017/18

Report of the Shared Services Director for Audit, Fraud, Risk and Insurance

(Pages 145 - 172)

8. WORK PROGRAMME 2018/19

**(Pages 173 -
190)**

**Stuart Love
Chief Executive
6 July 2018**